

FOR OFFICE USE ONLY	
Application received on:	Application Reference Number:
/ 2023	PTP1/23/

THE PRESIDENT'S FUND FOR CREATIVITY

APPLICATION FORM - STRAND 1

Name	of Applicant			
Title o	f Application			
Date o	of Application submission			
(Maxir	Total Amount Requested (Maximum amount that can be requested under this Fund is Euro 15,000 per year for the duration of three consecutive years. Applicants may request up to 80% of the project expenditure)			
Refere	ence Number			
1.	GENERAL INFORMATION			
1.1	Project Title			
1.2	Project type			
1.3				
1.5	Primary area of activity			



1.5 Project Description

Pleas	se provide overview of proposed programme of activities
1.6	Did you ever benefit from public funds?
	Yes
	No
1.7	If yes, kindly specify the name/s and dates of the funds awarded in the past three years.
1.8	Will the project include expenses that are eligible to an Access Support Top-Up?
	Yes
	No



amount of this cost. When filling in	proposal will benefit from this top-up. Please indicate the the budget section, kindly include this expense in the ion, kindly include the amount of Access Support Top-up ,000.
Additional Documentation	
Add files	



2. TIME FRAME

2.1 Provide details regarding the key milestones and timeframes to fulfil project including approvals, safety requirements and maintenance.

Please provide a detailed timeframe for the first year of the programme.

You may provide a more generic timeframe for the second and third years of the programme.

Start Date// End Date//	(Eligible timeframe 01/07/2023 – 30/06/2026)
Step 1:	
From:/ to/	<i>J</i>
Description:	
Step 2:	
From:/ to/	
Description:	
(Add steps as required)	
Additional Documentation: + Add files	



3. Profiles

CV	Insert CV of applicant		
Profile 1	Name Role Bio Note CV	Insert CV of Profile 1	

Add Profiles as required

Mandatory Documentation:

+ A signed letter of Intent from relevant partner(s) stipulating availability and commitment to the proposed project

Additional Documentation:

+ Add files



4. Criteria

Criterion 1: The Objectives of the Programme (25 marks)

The extent to which the application meets the needs and priorities of the community and addresses the objectives of The President's Fund for Creativity

To make your case in terms of this criterion, you will be required to:

- a. Identify the gaps being addressed in your application (10 marks)
- b. Target specific objectives of your application and elaborate on how these match the objectives of The President's Fund for Creativity (10 marks)

C.	. Elaborate on the relevance of your request and on its feasibility (5 marks)		

Additional Documentation:

+ Add files

Deadline: 15th May 2023 (noon)



Criterion 2: Realistic and Sustainable Outcomes (25 marks)

The extent to which the investment sought is likely to contribute towards realistic and sustainable outcomes.

To make your case in terms of this criterion, you will be requested to:

- a. Outline the potential stuctural impact of the proposed investment in capacity building and development (10 marks)
- b. Elaborate on how the proposed investment will contribute towards organisational functioning, performance, effectiveness and sustainability in terms of the objectives of The President's Fund for Creativity (15 marks)

The President's Fund for Creativity (15 marks)	

Additional Documentation:

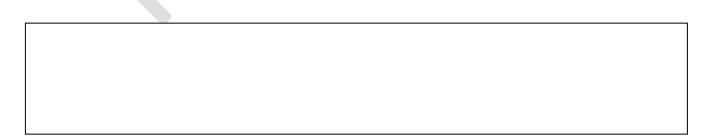
+ Add files

Criterion 3: Quality Improvement (25 marks)

The extent to which the investment sought is likely to contribute towards upholding of due standards of quality.

To make your case in terms of this criterion, you will be required to:

a. Elaborate on how you plan to achieve quality improvement and sustainable results through the investment being sought (25 marks)





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+ Add files

Criterion 4: Management of the Investment (25 marks)

The solidity of the management plan in terms of ensuring accountability, good practice and sustainable impact.

To make your case in terms of this criterion, you will be required to:

- a. Provide a well-thought-out and clearly-articulated plan (5 marks)
- b. Provide realistic time frames (5 marks)
- c. Provide a realistic budget for year 1 and a separate forecast for year 2 and year 3, explaining efforts to secure funds from other sources (5 marks)
- d. Elaborate on your sustainability plan beyond the grant period (5 marks)
- e. Pitch your plans succinctly with due consideration to both the artistic side and the social side of the project (5 marks)

Mandatory Documentation:

- + A detailed income-expenditure budget
- + Forecast budget for years 2 and 3 of the programme
- + A sustainability plan beyond the grant period
- + Detailed dissemination and communications plans

Additional Documentation:

+ Add files

Deadline: 15th May 2023 (noon)



5.	Budg	et			
5.1		Add VAT Certificate of Registration Upload file			
5.2 Tick where applicable ☐ Registered under Article 10* ☐ Registered under Article 11 (Exempt)			er Article 10*		
		*Applicants registered exclude recoverable \	d under Article 10 who will recover VAT, need to /AT from the budget.		
	☐ I hereby declare that to my knowledge the correct declarations are made to Arts Council Malta, and that the proper VAT status is declared. In the case of false declaration, I assume full responsibility of with the applicable consequences.				
5.3		Breakdown Budget f	For Year 1 of 3		
		Expenditure	Artistic Fees Contingency (10% of total budget cost) Add other expenditure		
		Income	Total amount requested from fund Add Other sources of income		
Attach	Quote	s if available			

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